

13th August 2020 Meeting - Notes from virtual meeting (Microsoft Teams)

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	Attendees, Apologies & Introductions				
	Present	Cllr Andrew Davis, (Chair), Cllr Fleur De Rhe-Philipe, Cllr Tony Jackson, Martin Rose (WC), Bill Parks (WC), Denise Nott (WC), Caroline Sawyer, Kate Plastow, Nikki Spreadbury-Clews, Heather Parks, Fiona Fox, Tom Dommett, Len Turner, Simon Jasper, Simon Wagner			
	Apologies	Spencer Drinkwater, Andrew Cummings, Phil Hollihead, Ian Ferguson, Mike Perry			
	Observers	None			
2.	Notes of the last meeting (6th February 2020)				
		The minutes of the previous meeting held on the 6 th February 2020 were agreed at the Warminster Area Board on 5 th March 2020 The link can be found at: Warminster Area Board Minutes 5th March 2020	13/08/20 Minutes from previous meeting 6 th February (2020) were agreed.		
3.	Finance				


	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p><u>Financial position at 10th August 2020</u></p> <p>(a) 2020-21 allocation = £15,226.00 (b) 2019-20 underspend = £6,512.84 (c) 2020 -21 3rd party Contributions £5,650.00 (d) Total Budget for 2020-21 = £27,388.84 (a+b+c) (e) Scheme commitments to date 2020/21 = £15,496.81* (f) Current Balance = £11,892.03 (d-e) See Appendix 1</p> <p>*Note – Commitment for A362 Corsley Heath (£10,000) and Smallbrook Road Warminster (£3000) carried forward to 2020/21</p>	<p>13/08/20</p> <p>The current financial position was agreed</p>		
4.	Update on top 5 Priority Schemes				
<p>CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker:</p> <ul style="list-style-type: none"> • A summary will be retained • The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting unless otherwise indicated. • MR will provide updates • The item will be removed once the scheme has been implemented. <p>Please note all works relating to CATG design / investigation have been suspended since the 1st March 2020</p>					
a)	6253 A362 Corsley Heath (by bus stop)	<p>06/02/20</p> <p>MR to complete design work for approval of PC. Order likely April 20 onwards. SJ confirmed that Corsley PC will contribute up to £5000 or 50% of the cost, whichever is the lesser.</p>	<p>10/08/20</p> <p>Works complete. Note overspend on project to £12,896.81. Due to TTRO, and issues with tree roots. Further costs of £1,500 expected for road markings. Corsley PC invoiced for contribution of £5,000. To be greyed out on next tacker</p>	1	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
c)	6024 Heytesbury High Street	06/02/20 MR explained the use of 'unsuitable for HGV's' signs at the junction with the A36 would not be correct. Agreed that existing sign be relocated from Park Lane to Park St. / High St junction. MR and DN to discuss and arrange.	13/08/20 Meeting took place 14/02/20 with DN. MR to provide sign design to DN. Local highways to deliver this scheme. Remove from next tracker.	1.	MR
f)	6661 Codford High Street. Signs to Lyons Seafood	18/06/20 Sign proposals to be submitted to HE for approval and agreement	13/08/20 Awaiting response from HE. MR to chase. On hold.	1.	MR
g)	17-20-3 (29/01/20) Junction Portway & High Street, Warminster	06/02/20 Concern raised that increased kerb height i.e. containment kerb would result in potential flooding issues for adjacent to shop front. Existing bollards to be removed and replaced with Rediweld 'Jislon' Pole cones. MR to investigate likely cost and report back to next meeting. Agreed as priority 1 but no monetary allocation at this stage. 18/06/20 Approximately 8 pole cones required. Cost estimate including removal of old bollards, footway reinstatement and traffic management. £3000. TBA	13/08/20 Members agreed to allocate £3,000 for the provision of new pole cones to replace the existing surface mounted bollards.	1.	MR
h)	17-20-7 (03/02/20) High Street, Maiden Bradley.	06/02/20 - 20mph assessment would be required. Total Cost in the region of £6500 - £8500. Agreed as Priority 1. but no monetary allocation at this stage 18/06/20 SDR undertaken at two locations on high Street Feb 20. Site 1 West Mean = 24mph 85 th percentile – 31mph Site 2 - East Mean speed 32mph. 85 th percentile – 39mph	13/08/20 Repeat SDR to be undertaken in early September when schools return. MR to speak to Simon Wagner to agree way forward once results are known.	1.	MR

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		Count at site 2 to be repeated to confirm and rule out device error. Current speed at eastern end would rule out provision of both a 20mph limit and on-carriageway footway			
	17-20-9 (21/07/20) A362 Corsley Heath	Request by Corsley PC for 40mph speed limit to be re-assessed with a view to implementing a 30mph limit. https://www.google.co.uk/maps	13/08/20 Members agree to move to priority 1 and allocate £2500	1.	MR
5.	Priority Two / Pending Schemes				
5.1	6146 Woodcock Road	26/09/19 Town councillors to press Kingdown School to update their travel plan. 08/06/20 No update to report. Item to remain on tracker as low priority 2.	13/08/20 No progress to report. Further attempt to be made to encourage submission of updated school. MR to speak to Ruth Durrant (school travel plan advisor)	2	
5.4	7051 Ash Walk Warminster	26/09/19 - Residents in Ash Walk have contacted the Town Council about speeding traffic and thoughtless and hazardous parking. MR to investigate further and report back to next meeting. 18/06/20 Typical 70's housing estate, with long straights lengths but no real evidence of hazardous parking or excessive speed. Suggestion confirmation of speed with several metro-counts. TBA.	13/08/20 Members do not support this request as parking problems largely addressed by new road markings at Minster Church end of Ash Walk. Remove from next tracker.	2	MR
5.5	7058 King Street Warminster	26/09/19 Speeding complaint. Request for Traffic Calming. MR recommends metro-count to establish extent of problem. Issue to be discussed at WTC TDC first	13/08/20 WTC have resubmitted metro-count request. Report data to next meeting.	2	WTC

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>Action with Warminster TC. Speed survey request to be submitted.</p> <p>06/02/20 Warminster TC to Check status of metro count and report to next meeting.</p> <p>18/06/20 No receipt of metro count request being received</p>			
	17-19-2 (23/09/19) A36 / B390 Chitterne	<p>Heytesbury PC request measures to improve safety at the junction of A36 / B390 Knook</p> <p>18/06/20 MR has liaised with HE re. possible future work programmes is awaiting a response</p>	<p>13/08/20 No update to report. MR to chase Highway England.</p>	2.	MR
	17-20-02 (17/01/20) A350 Longbridge Deverill	<p>Lorries are parking on the pavement and verge whilst they visit the shop/WC at the petrol station. This causes a traffic hazard as well as churning up the verge. We would like Plastic reflective bollards installed (like the ones on A350 south bound in Crockerton at turning to Potters Hill).</p> <p>18/06/20. Site visited. Footway and verge of restricted width along length in question. Bollards or low-level fencing likely to restrict maintenance of verge. Speak to local highways and Parish council.</p> <p>Item submitted prior to Feb meeting but was missed. To be considered at June meeting. https://www.google.co.uk/maps</p>	<p>13/08/20 Restricted verge width rule out the use of bollards at the rear of the footway. MR to local at possible alternatives including the use of a designated clearway along the A350.</p>	2	
6.	New Requests submitted since last meeting				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
6.1	17-20-5 A36 Upton Lovell	<p>There is no shelter at the westbound bus stop on A36 at the village of Upton Lovell. Passengers have to stand ,exposed to the elements and spray from traffic on a very busy road. Parish Council and villagers desperately need a bus shelter. There is on opposite ,on the eastbound side. We would like a simple bus shelter with front and side panels</p> <p>https://www.google.co.uk/maps/</p> <p>18/06/20 Narrow footway and verge on this side limiting shelter options. Shelter 0.9m wide with no end panels possible. Shelter would be on the A36 and would need HE approval. Cost to supply & install shelter approx. £4000 but associated TM costs may be prohibitive due to proximity of TS. Final cost could be in region of £5,750 - £6,250+</p>	<p>13/08/20 Restricted footway width (1.1m) rules out shelter with ½ side panels. Members were concerned about the possibility of prohibitive costs associated with this scheme due to the likely TM required by the Highways England (HE) to install shelter including switch off / switch on traffic signals. Concerns was also expressed re. future maintenance of the shelter. Members felt that given the limited budget available they were unable to support this proposal. MR to speak to Upton Lovell PC.</p>		
6.2	17-20-6 B390 Chitterne	<p>Volume of traffic in general using the B390 as a rat run to avoid the A303/A36, particularly the tour buses/coaches travelling from Stonehenge to Bath and vice a versa.</p> <p>Request for Coach Ban on B390 with exemption for local buses.</p> <p>This is on ongoing issue with residents, in places there are no pavements and the road narrows, therefore making it difficult for resident to safely walk in their own village.</p> <p>18/06/20 MR to investigate further and report to next CATG. Coach survey on B390 likely to be required to establish numbers.</p>	<p>13/08/20 1-week coach survey estimated cost £1350. Members agreed that a survey was unlikely to achieve meaningful data at present time due to Covid-19 and would be better considered next Spring (2021) Virginia Neal expressed ongoing concerns relating to B390, traffic volumes, speed etc and asked for joined up approach to look at these issues, particularly in light of planned improvements to the A303.</p>	2.	

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
6.3	17-20-8 (08/06/20) C10 Sutton Veny High Street	Traffic safety issues in High Street where there is reduced visibility due to parked vehicles and no pavement. Request for 20mph limit. https://www.google.co.uk/maps	13/08/20 Metrocounts required to establish speed data through village. MR to arrange and report back to group.	2.	
6.5	17-20-10 (16/7/20) Sand Street, Longbridge Deverill	Vehicles are mounting the pavement, damaging the pavements, causing stones to hit windows, vehicles reversing and hitting property number 83. Highways were called to an incident in early June, whereby a van had reversed and hit the corner of property 83, causing damage. https://www.google.co.uk/maps	13/08/20 MR to look at bollard options and report back to group.	2.	
6.6	17/20/11 (24/07/20) Victoria Road, Warminster	Request to extend the pavement from its end in Victoria Road to Bugley Cottages, Victoria Road . WTC Members debated this issue and understood the residents' concerns and felt that this route would only get busier going forward when the Western Urban extension is completed. This would be a very expensive project and its integration with forthcoming development was crucial. https://www.google.co.uk/maps	13/08/20 Members agreed this issue needs to be considered as part of West Urban Development. MR to speak to Development Control re. possible section 106 monies.	2	
6.7	17/20/12 (27/07/20) Willow Crescent / Smallbrook Road Warminster.	Request for construction of a ramp alongside existing steps to link Willow Grove to Smallbrook Road to enable access by mobility scooters, wheelchairs etc. https://www.google.co.uk/maps  Proposed Diversion for Cyclists and Mot	13/08/20 Members agreed the cost of providing a ramp alongside the existing steps between Willow Crescent and Smallbrook road would require significant design and require extensive ground retention works, the cost of which far exceeds the funds availed to the CATG. Requester to be informed and removed from next tracker.		
6.8	17/20/13 (04/08/20)	The section of Smallbrook Road which is 'Access Only' but continues to be used by Prestbury Drive, Southleigh view residents and other drivers to cut through to the	13/08/20 Members agreed that restricting vehicular access to Smallbrook road		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	Smallbrook Road, Warminster	other side of town to bypass town traffic. It is a single-track road with a number of drives and concealed entrances which makes it particularly dangerous when cars accelerate to get through the section before meeting another car coming the other way. The area is heavily populated by elderly residents and it is really dangerous for a number of them who travel on mobility scooters or walk into town, children on bicycles. Councillors we dealt with a few years ago advised us of the plans for the barrier at the junction with Southleigh View. https://www.google.co.uk/maps	by means of physical barriers would be detrimental to residents with regards to refuse lorries, emergency services etc and do not support this request. It was accepted that some drivers do contravene the current 'prohibition of motor vehicles' restriction but this was largely due to a lack of enforcement. MR to inform requester and remove from next tracker.		
7	AOB				
7.1	Nothing to report.				
11.	<p>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time) Note: Issues which are 'Greyed out' indicate schemes where orders have been issued but are awaiting implementation.</p> <p>Issues highlighted in Yellow are awaiting approval from the Area board</p> <ol style="list-style-type: none"> 1. 17-20-7 High Street, Maiden Bradley. 20mph limit and virtual footway 2. 6661 Codford High Street. HGV Signs to Lyons Seafood 3. 17-20-3 Junction of Portway & High Street, Warminster – Pole Cones £3000 (CATG £2250, Warminster TC £750) 4. 17-20-9 A362 Corsley Heath – Speed Limit Review - £2500 (CATG £1875.00, Corsley PC £625.00) 5. 				
12.	Date of Next Meeting - 12th November 2020 – 10am Venue TBC				

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£7767.03**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

- 5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

APPENDIX 1

Warminster CATG		As at 10th August 2021
BUDGET 2020-21	£15,226.00	CATG ALLOCATION 2020-21
	£6,512.84	2019-20 underspend
<u>Contributions</u>		
	£5,000.00	Corsley Heath - Ped improvements by bus stop (£5000 20/21)
	£650.00	Warminster TC - 30mph limit Smallbrook Rd (£750 20/21)
Total Budget	£27,388.84	
Commitments carried forward previous years		
A362 Corsley Heath - Improvements by bus stop	£12,896.81	Road markings cost to be established.
Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road speed Limit	£2,600.00	
New Schemes 2020/21		
A36 Codford High Street - Lorry Route Signs	£0.00	
Maiden Bradley - High Street On carriageway footway & 20mph limit	£0.00	
Junction of Portway and High Street Warminster - Jislon City Pole cones	£0.00	
Total commitment	£15,496.81	
Remaining Budget	£11,892.03	